

# OTTER ROCK WATER DISTRICT

## MEETING SUMMARY

### Board Meeting June 9, 2026

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via Zoom: The regular monthly Board Meeting of the Otter Rock Water District Board was held on June 9, 2026 via Zoom. The meeting convened at 6:02 pm with Commissioner Hall presiding.

B. Roll Call:

- Members In Attendance: Commissioners Hall, Goldhammer, T. Zawalski. Absent - R. Zalwalski.
- Staff members present: none
- NWNW/Hiland representatives: Jessica, Curtis on 3 month paternity leave
- Public in Attendance: Patty Hart, Beth Elliker, Michael Miller, Mullens

C. Consent Agenda:

Approval of summaries of Board meeting 5-12-26 and Budget meeting 5-19-26.

A motion to accept the two meeting summaries was made by Commissioner Goldhammer , second by Commissioner T. Zawalski

Hall - Yes, Goldhammer - Yes, T. Zawalski - Yes.

Motion passes.

D. Reports, update and announcements

a. **Water Operator's Report** – Jessica is filling in for Curtis while he is on paternity leave.

Jessica apologized for not having some of the numbers for the loss factors but will send them in email tomorrow. It was a negative number and she feels the placed meters had contributed. Cody completed the meter readings on 5-22. Spring #1 flow rate was 53 gpm in April, 36 gpm in May. Spring #2 was 113 gpm in April and 60 gpm in May. Spring #3 was 30 gpm in April and 28 gpm in May. Tank overflow in April was 129 gpm and 90 gpm in May. Chlorine levels were good, stayed within the low of .2 parameter. Cody provided the additional services of a locate request, two leak checks at same address, a meter replaced. The Sanitary Survey was closed out after filters replaced and photos taken and sent to the county. Monthly chloroform was taken on 5-19. Jessica will be our point person while Curtis is out. Theresa requested she send a roles and responsibilities to the board. Jessica is Cody's supervisor and while she prefers Rod to talk to her, she trusts Cody and knows they have a good relationship. Jessica can answer billing and other office/administrative questions as well. Eileen requested she include upcoming water test in the monthly report and she agreed to do that.

b. **Office/Treasurer's Report**

The Treasurer's report was presented by Commissioner Goldhammer. See the website for the Treasurer's reports. All accounts reconciled. The remaining funds from the Community Center account were transferred to general Fund and the CC account was closed. Accounts payables to approve is \$824.37 and to pay &824.37, Outstanding is Verdantis, awaiting payment from Business Oregon. Eileen will email Emily Cook at BizOr as she is our most recent contact person, Lisa and Eileen have a meeting with her on June 17th. There were no questions regarding report. A motion was made by Commissioner T. Zawalski to accept report and pay bills as noted, Hall seconds

Commissioners Hall- Yes, Goldhammer- Yes, T. Zawalski- Yes,

Motion passes

E. Special Order of Business -

a. **Infrastructure updates:** As discussed last month the 70% review that was presented was not really 70% due to tank being omitted. While Foundation Engineering have not yet submitted the actual report yet, they did say the environment was sufficient with modifications to the original design including a retaining wall, deep foundational pilings, pump to maintain minimal 35 psi. Verdantis will come up with a cost estimate for the changes and Meet with Theresa and Shannon to see if FEMA will give us more money to cover the costs. Question posed whether would need a special meeting in increase costs as our cost share would rise. Theresa and Lisa were somewhat optimistic FEMA would give more. Lisa has also asked Emily with BizOr whether we could increase loan. Theresa also reported that she had put together an RFP for Project manager and sent to NWNW to see how competitive with Verdantis figure. She was not happy with response as too vague, gave them to end of month to respond. There was discussion regarding whether this would need to go out publicly to bid, clarification needed of requirements. The Board needs to know what qualifications NWNW has for project management, not just how much they will charge us. Theresa also shared about working with Beth to discuss easement need between 3rd and 4th streets. There is more information from Verdantis about what that would entail and Theresa and Beth will reach out to the property owner and see if they are amicable with it. Beth has already had some contact.

b. **Reminder that Budget Meeting** for 2026/27 Budget hearing and approval is scheduled for June 25th at 6:00 pm via Zoom.

c. **Fire hazards in community- concerns:** Eileen added to agenda as she is concerned about the number of piles of debris that are in the community and how that could fuel a fire. Since the projection is for a dry summer this poses a real concern. Who is responsible for this, does the District or the Depot Bay Fire Dept have a responsibility or the property owners.

F. Ordinances — none

G. Resolutions – none

H. Public Comments — Beth says there are three fire hazard piles that concern her particularly, she notes that we have a community member that is on the Board of the Depot Bay Fire Dept and is a retired Fire Chief and would be a good resource. Theresa says she will ask Rod to talk to him. Beth also mentioned that there is a new CCI figure the new rate is \$13,901. Genese reports she had called the road department regarding the remains of the downed tree debris on C St. to see who was responsible for the removal and replacing the Stop sign in the parking lot. She was told there was debate between the County and the Parks Dept and felt if the Fire Dept got involved it might result in them making up their minds and doing the removal.

I. Board member comments- Lisa thanked Beth and Eileen again for all their work on this years budget, Theresa concurred. Theresa wanted to say Rod went right ahead and bought some meters from Ferguson so district would not have to pay the 20% of NWNW ordering, this expense had been approved previously and there are now two spare meters in the office.

J. The next monthly board meeting will be Tuesday, July 14, 2026 at 6pm.via Zoom

K. Meeting was adjourned at 6:44 PM

Submitted by Commissioner T. Zawalski