

OTTER ROCK WATER DISTRICT

MEETING SUMMARY

Board Meeting – September 8, 2026

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The regular monthly Board Meeting of the Otter Rock Water District Board was held on September 8, 2026 via ZOOM. The meeting convened at 6:00 pm with Commissioner Hall presiding.

B. Roll Call:

- Members In Attendance: Commissioners Hall, Goldhammer, T. Zawalski. R. Zalwalski
- Staff members present: None
- NWNW/Hiland representatives: Jesse
- Public in Attendance: Harts, Mullins, Beth Elliker, Michael Miller and James from Verdantis

C. Consent Agenda:

Approval of Board Meeting Summary for board meeting 8-11- 26.

A motion to accept the 8-11-26 board meeting summary was made by Commissioner Goldhammer, second by Commissioner T. Zawalski

Hall - Yes, Goldhammer - Yes, R. Zawalski - Yes, T. Zawalski - Yes.

Motion passes.

D. Reports, update and announcements

a. **Water Operator's Report** – Jesse reports meter reading was done on the 21st, should have received today. Increase in water loss factor, up 11%. Coliform done on 8-18, chlorine residue 0.2- 0.3. There was a locate on 1st street. Recommend maintenance for a release valve in the distribution line. Accounting is requesting remittance, Eileen said they are working with Jonathan, Eileen reports that the issue is from June of 2025.

b. **Office/Treasurer's Report**

The Treasurer's report was presented by Commissioner Goldhammer. See the website for the Treasurer's reports. All accounts reconciled. Accounts payables to approve is \$37,155.54.

Accounts to pay is \$110,404.00. Eileen said FEMA is \$101991.11 to Verdantis, she is moving 50,000 to checking to cover this. Quarterly report is due to FEMA, James from Verdantis to do the paperwork to submit ,such as invoices and cancelled checks, and otherwise just signatures needed, he will also make another payment request. There was some discussion of asking for phasing the project, Teresa will address later in agenda.

Commissioner T. Zawalski makes a motion to accept the Treasurer's Report and to pay the bills as discussed, Commissioner Z. Zawalski seconds.

Hall - Yes, Goldhammer - Yes, R. Zawalksi - Yes, T. Zawalski - Yes

Motion passes.

E. Special Order of Business - **Business Oregon and FEMA updates:** Theresa reports there really isn't anything going on with Business Oregon right now. There is a meeting with them this Thursday to discuss any more alternative loan options. When our funding was approved with FEMA the rate was 3.1% and at that the cost benefit analysis for the project was good. Now that FEMA reverted back to 7% it is no longer good and FEMA will not grant us the \$7,000,00.00 we need for the project the maximum is now 3.4 million. Decisions need to be made, whether to just build the tank so we have a seismically fitted tank without benefit of increased water pressure and fire hydrant upgrades, What does Business Oregon require, do we need to go through with the distribution phase? Theresa would like the Board's permission to move forward with asking FEMA to phase the project, this is what was in motion before the Pop-extension was granted. She is not sure whether the draw we

took will effect our ability to do this, but with all the hurdles and unanticipated issues that have arisen the district needs to do what it can to protect resources. Theresa will ask Shannon if there are any potential negatives for going to a phased project and what the process will be. Theresa will be gone until 10-8 but anticipates Shannon will get back to her before she leaves.

Theresa makes a motion to phase the FEMA portion of the project to minimize the risk of not getting money from the federal government. Eileen seconds.

Hall - Yes, Goldhammer - Yes, R. Zawalski - Yes, T. Zawalski - Yes

Motion passes

F. Ordinances – None

G. Resolutions – None

H. Public Comments- Beth asked about the Community Center clean-up party like we did last year.

She can send out an email to community. Date chosen Saturday 10-10 with 10:30 start time.

I. Board member comments- Ricardo had requested a form for joining the board, Lisa sent one to him but he has not returned it yet. There is an open seat until June 2027 if anyone else wants to join.

Lisa thanks Eileen and Theresa for going to a meeting she is unable to attend.

J. The next monthly board meeting will be Tuesday, October 13th, 2026 at 6pm.

K. Meeting was adjourned at 6:27 PM

Submitted by Commissioner T. Zawalski