

# OTTER ROCK WATER DISTRICT

## MEETING MINUTES

### Board Meeting -March 10, 2020

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#### A. Call to Order:

A Board Meeting of the Otter Rock Water District was held on March 10, 2020. The meeting convened at 6:07 p.m., with Commissioner Boston presiding.

#### B. Roll Call:

- Members In Attendance: Commissioners P. Anderson, Backenstow, Boston (by phone), Gleason and Hall.
- Staff Members Present: Secretary Erskine, Superintendent Osburn
- Public Attendance Beth Elliker, Thomas Kammerer

#### C. Consent Agenda:

- **Approval of Board and Budget Approval Meeting Minutes:**
  - Anderson has one correction. It was mentioned that the cost for construction of their tank was \$1.50 per gallon -The correct construction cost was \$1.40 per gallon.
  - **MOTION:** Gleason made motion to approve the 2/11/20 minutes with the above correction. Commissioner Hall seconded.

• Anderson	<b>Yes</b>	No	Abstain
• Backenstow	<b>Yes</b>	No	Abstain
• Boston	<b>Yes</b>	No	Abstain
• Gleason	<b>Yes</b>	No	Abstain
• Hall	<b>Yes</b>	No	Abstain
  - **MOTION:** Commissioner Hall moved to defer approval of the 02/21/20 Work session minutes until the April 2020 meeting. Seconded by Commissioner Gleason. Approved.

#### D. Reports and announcements:

- **Superintendent's Report (see attached report)**
  - **MOTION:** Commissioner Anderson made motion to approve the superintendent's report , Commissioner Backenstow seconded.-

• Anderson	<b>Yes</b>	No	Abstain
• Backenstow	<b>Yes</b>	No	Abstain
• Boston	<b>Yes</b>	No	Abstain
• Gleason	<b>Yes</b>	No	Abstain
• Hall	<b>Yes</b>	No	Abstain
  - **Treasurer Report (see attached report)**
    - Commissioner Anderson needs two more members for the budget committee and asked Gleason to post that message on the website.
    - **MOTION:** Commissioner Hall moved that the board hold an executive session during the next board meeting about employee poli-

cies that effect the preparation of the 202-21 budget. Commissioner Gleason seconded.

o Anderson	<b>Yes</b>	No	Abstain
▪ Backenstow	<b>Yes</b>	No	Abstain
▪ Boston	<b>Yes</b>	No	Abstain
▪ Gleason	<b>Yes</b>	No	Abstain
▪ Hall	<b>Yes</b>	No	Abstain

- Commissioner Backenstow gave special report regarding meeting with Cascade Engineers regarding the tank. See attached report.

- **E. Public Comments:**

Resident Tom Kammerer reported that he has reviewed old plans for construction of the big tank and found information that a geotechnical report apparently exists. He suggests that the board should find the old report as it undoubtedly contains valuable information about the site and about the tank design. Having that information could save money now. LR Squire Inc. did the report. Boston couldn't find the company so they may no longer exist.

The construction plans show that the tank was designed in 1977 for Seismic Zone 2. At that time, all of Oregon was Seismic Zone 2 and the corresponding seismic design requirements were for a much smaller earthquake than building codes require today. The plans required excavation to a depth of about 8ft below original sloping ground surface, where allowable bearing pressure was 2500 psf. Compacted granular backfill was specified on top of the soil at this depth to level the site under the tank. He has also reviewed the notes from the then-superintendent-at the time the tank was constructed. There was a leak where the floor slab meets the west side by wall. The wall apparently moved a bit and the contractor also did not seal the joint correctly. The contractor had to re-seal the joint seal. Apparently there was a leak higher up in south wall as well. Kammerer thinks the shape of the tank and movement of the wall may have contributed to the cracks that developed later in the corners. Kammerer has also been looking at the EPA websites, to determine if there are funding options for earthquake/disaster mitigation/resilience. Oregon and the federal government have been pushing toward greater seismic resilience in construction. The State and Federal Govt. see advantages in preparing for seismic events as the cost may be less than trying to recover after an event. Recovery would also be faster. Oregon law requires utilities to have a seismic hazard mitigation plan, although ORWD may be exempt from some regulations due to size of the district. Grants for hazard mitigation programs may be available, up to as much as 75% of cost of a project.

Since we cannot qualify for grants thru the USDA, we have two options for funding, both with Business Oregon. One option has a forgivable grant for \$100,000 but with more restrictions. The other option does not have this grant, but has fewer restrictions. Both of these options have the same interest rate.

## **F. Special Order of Business**

- Boston has a proposed letter of Engagement with Speer Hoyt, and commented that ORWD needs to budget more for legal next year as we prepare to apply for grants/loans. Boston decided to table this until next meeting, to give everyone a chance to read it.
- Community Center Event: There is a request for use of the Community Ctr. Boston checked the bylaws clearly state that the District may not charge admission for an event but can accept donations. The group using the hall also

may not charge admission. Any group using the Community Ctr. must respect the No Alcohol rule which is posted and is stated in the use agreement. Anderson: parking for a big outside group is a concern as well.

**G. Action Item Checklist- tabled**

**H. Resolutions: None**

**I. Ordinances: None**

**J. Board Member Comments:**

- Hall: regarding the SDC, Buck and Buz need to recuse themselves from the vote if they own rental property to avoid possible conflict of interest. Both stated that they do not have conflicts.
- P. Anderson: None
- Backenstow: None
- Gleason: thank Beth Elliker for volunteering to work on website.
- Boston: Thank you for all the good information
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**K. Adjournment:** The next regular Water Board Meeting is scheduled for April 14, 2020 at 6:00 p.m. in the Otter Rock Community Center.

The meeting was adjourned at 8:15p.m.

Date of Approval: \_\_\_\_\_

Date: Draft Minutes were posted on website: