

OTTER ROCK WATER DISTRICT

MEETING SUMMARY

Board Meeting – January 12, 2021

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The regular monthly Board Meeting of the Otter Rock Water District Board was held on January 12, 2021 via ZOOM. The meeting convened at 6:05 pm with Commissioner Elliker presiding.

B. Roll Call:

- a) Members In Attendance: Commissioners Hall, Backenstow, Anderson, Gleason and Elliker
- b) Members not in attendance: none
- c) Staff Members Present: Superintendent Kody Howry
- d) Public in Attendance: Dale Powers, Jerry Davis, Alan and Wendy Niem, Stan and Patti Hart, Consuelo and Tom Kammerer, Michael Mullin, Theresa and Rod Zalwaski, Tim Gross, Dana Taylor, Andy Goggins

C) Consent Agenda:

Draft Summaries of the December 1st and 15th meetings were reviewed by the board and no changes were made. The official public record for these meetings is an audio recording.

Commissioner Anderson would like it noted that she changed her mind on her vote made on the motion passed at the December 1st meeting regarding the suspension of ADU charges.

D) Reports and announcements

a. Superintendent's Report – Spring flow is high, state required tests were negative. See Superintendent report for December on website.

Motion was made by Commissioner Gleason, second by Commissioner Anderson to approve the Superintendent's report.

Hall Yes / Backenstow Yes / Anderson Yes / Gleason Yes / Elliker Yes

Motion carried.

b. Office/Treasurer's Report

Commissioner Gleason presented a report of current finances as follows:

As of today, 1/12/21, our bank balances are as follows:

Treasury Savings Account \$67,447.66

Columbia Checking Account \$38,698.57

Community Center Account \$ 366.79

Columbia checking account activity:

Total deposits and credits in December were: \$8,707.69

Total checks and debits paid in December were: \$3,965.79

Deposits and credits posted to date in January are: \$ 0

Checks and debits paid to date in January are: \$ 120.44

The total amount for bills to approved for payment this month is \$ 408.29

Accounts receivable as of 12/31/20
Delinquent accounts (over 90 days) \$1,300
One month past due \$962.50
Other past due accounts \$ 634.80
Total: \$2,897.30

The total AR owed to the district is \$495.00 less than the previous month.
[The Treasurer's Report is available on the district website meetings page as an additional document as well as the current Profit & Loss Budget vs. Actual.]

A motion was made by Commissioner Hall, second by Commissioner Anderson to approve payment of the current bills.

Hall Yes / Backenstow Yes / Anderson Yes / Gleason Yes / Elliker Yes

Motion carried.

A motion was made by Commissioner Backenstow, second by Commissioner Hall to approve the Treasurer's Report.

Hall Yes / Backenstow Yes / Anderson No / Gleason Yes / Elliker Yes

Motion carried.

Announcements:

- c. SDAO annual conference - in February
- d. Daily Chlorination - procedures were reviewed
- e. Covid-19 OSHA assessment & plan
- f. Communications Sent/Received – Anderson
 - Emails from customers
 - Otter Woods subdivision north of district boundaries

E) Special Order of Business

- a. Update on interim chlorination project plans - Backenstow
- b. General discussion on RFP process - Elliker
- c. OHA Circuit Rider Program – Backenstow / Tim Gross – Civil West
- d. HMGP FEMA grants – Hall / Tim Gross – Civil West

F) Public Comments made by: Jerry Davis, Alan Niem, Mike Mullin, Stan Hart, Rod Zalwaski, Patti Hart, Stan Hart and Dana Taylor.

[Also see customer emails received the at end of this summary.]

G) Ordinances - none

H) Resolutions – none

I) Board member comments

- a. Hall
- b. Backenstow
- c. Anderson
- d. Gleason
- e. Elliker

The next meeting is the regular monthly Board Meeting on February 9, 2021 at 6:00 pm, via Zoom.

Meeting was adjourned at 8:25 PM.
Submitted by Commissioner Elliker

Customer emails received:

From: mmullin@charter.net

Date: Mon, Jan 4, 3:58 PM

To: ORWDcom1@gmail.com, ORWDcomm2@gmail.com, orwdcomm3@gmail.com, orwdcom4@gmail.com, ORWDcom5@gmail.com

Subject: Water Treatment Info Request

Otter Rock Water District Board members,

I am writing this letter to each of you with a few requests. I have asked for this before, and I am trying again.

First of all, our water has not tasted good for a long time. It either tastes like chlorine, or just bad. I understand there is treatment going on other than when the State requires. Because of the ongoing sporadic treatment, I am requesting the following:

1. Please notify customers prior to treating our water so we can be prepared with suitable drinking water.
2. Notify customers what kind of contamination is being treated, how it's being treated, and location of contamination.

I feel this should be handled by our Water Superintendent who is paid to oversee our water quality. The Superintendent should be communicating and notifying customers of these matters.

This could be done by email to reach every Water District customer, just like notifications for meetings, etc. from the District.

I also feel it is the responsibility of the Board to see that the Superintendent carries this out.

Thank you,
Genese Mullin

* * *

From: Stan and Patti Hart

Date: Sun, Jan 10, 10:35 AM

To: orwdcom4@gmail.com, orwdcom3@gmail.com, orwdcom5@gmail.com, orwdcom2@gmail.com, orwdcom1@gmail.com

Subject: We have some concerns

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> My wife and I have discussed several concerns we have with the ORWD Board. We would like these concerns included in the minutes of the next Water Board Meeting.

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> We just received an email from the Board that we have been ordered to chlorinate our water twice a day until a chlorination system is in place. Our question is why we have just now been notified? We have noticed for several days that our water has been continuously treated and we have been filtering our water in an attempt to remove the chlorine taste.

> In the past, Jim Osburn would send us a text, letting us know they were going to chlorinate the system, but, since he left, the texts have stopped. Why wasn't the entire district notified instead of a few customers who complained about the taste of the water? Why didn't the Board notify their customers immediately that the Oregon Health Authority mandated the chlorination?

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> Basically, we feel there is a communication issue with the Board. We have heard that some Board Members won't speak to each other. Whether or not this is true, at least one Board Member feels this way. The Board still hasn't elected a Secretary which might improve communications within the Board and the District as a whole. The Small District Association of Oregon offers the opportunity for training for small districts.

> We think the Board would benefit from understanding the role of board members and how to handle meetings and provide minutes of meetings. We realize that we have several new board members and that we are not all acquainted with public governance. We believe that these training sessions could be done via Zoom at little or no cost.

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> We would like the Board to consider hiring a Superintendent to handle the operational duties of the District and provide professional input so the Board can make informed decisions for the District. At this time, we have members of the Board carrying out operational activities. The Board should be dealing with policy matters not operations. I'm not sure what Kody's role is, but he is not a superintendent. He has neither the training or experience for that position. We have budgeted over \$45,000 for that position. We need a Superintendent.

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> We understand that the District has to chlorinate our water supply, even though, for the 45 years that we have lived here, no one has become ill from drinking Otter Water. We often had friends tell how good our water tasted. I have even suggested, in the past, that we bottle and market our water during the winter months as a source of revenue. However, we must now chlorinate our water and, in so doing, we have a new opportunity. Since we are chlorinating, we can find new sources of water in order to avoid short falls during the late summer and fall months. This being the case, there is no reason that the District needs to hurry into a \$3,500,000 investment. Chlorination will relieve the coliform/e coli situation. We can then focus on securing federal grants to help defray the cost of replacing our water system.

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> We are not in favor of procuring a loan of \$3,500,000 to repair the system. What happens if, at sometime in the future, we can't repay the loan? Are the Board Members responsible or the customers? General Obligation Bonds are paid through property taxes, not a promise to repay a loan.

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> Respectively submitted,

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> Stan & Patti Hart