

OTTER ROCK WATER DISTRICT
MEETING SUMMARY
Board Meeting - September 15, 2020

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The regular monthly Board Meeting of the Otter Rock Water District was held on September 15, 2020 via ZOOM. The meeting convened at 6:05 pm, with Commissioner Elliker presiding.

(Please note: If you listen to the tape recording of the meeting, Commissioner Elliker misspoke regarding the date of the meeting and said August 15th instead of September 15th. No one corrected this. It really was September.)

B. Roll Call:

- a) Members In Attendance: Commissioners Anderson, Gleason and Elliker
- b) Members not in attendance: Commissioners Hall and Backenstow
- c) Staff Members Present: Kody Howry
- d) Public In Attendance: Patti & Stan Hart, Graece Gabriel, Bonnie LaTendresse, Tom & Consuelo Kammerer, Genese & Mike Mullin, Amelia O'Connor, Cheryl & Steve Hall, Brian Wichner

C) Consent Agenda: -none

D) Reports and announcements

- a) Treasurer and office report by Commission Anderson
Financial reports were sent out to the board
Steve Silva presentation on Liability Insurance next meeting?
Thanks to Mark Beckworth for cutting ivy around tank farm.
Commissioner Gleason made motion to approve Treasurer's report, Commissioner Elliker seconded.
Anderson Yes / Gleason Yes / Elliker Yes
- b) Superintendent report – Superintendent Howry gave report
Spring flow was good, usage was down from previous month.
We had a positive test for coliform and have done some chlorination treatments.
Will be doing state required water retests.
Commissioner Gleason made motion to approve Superintendent's report,
Commissioner Anderson seconded.
Anderson Yes / Gleason Yes / Elliker Yes
Motion carried.

E) Announcements – none

F) Action Item Checklist review – have added the task of putting together options for infrastructure project, waiting engineers estimate for reduced scope project, so board can solicit community opinion.

G) Special Order of Business - none

H) Ordinances - none

I) Resolutions – The board will wait on definitions for customer classifications for full board

J) Board member comments

Gleason – Thanks to all volunteers and especially thanks to Craig DeMott with meter reading all this time.

Anderson – Send out thank you cards to volunteers. Thanks to Dan & Buz for all their work with the water testing and springs.

K) Public Comments:

Customers would like future notice of chlorination treatments

Cheryl Hall, left information packets at office and requested information on service lines within 2nd street vacate area.

Commissioner Gleason moved to adjourn, Commissioner Anderson seconded.

Anderson Yes / Gleason Yes / Elliker Yes

Meeting was adjourned at 6:37 pm.

Submitted by Commissioner Elliker