

Agenda:

Call to order

Attendance Note attendees: official participants and community members.

Infrastructure report Jim, Buz,

Budget discussion items Pat and other commissioners, Jim.

Board member assignments/responsibilities- all commissioners

Budget Committee Appointments and proposed meetings

Other topics/ business?

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OTTER ROCK WATER DISTRICT BOARD MEETING SUMMARY May 12, 2020

A. Call to Order: A regularly scheduled meeting of the Otter Rock Water District was held on May 12, 2020 via Zoom. The meeting convened at 6:08 pm, with Commissioner Elliker presiding.

B. Roll Call:

- Members In Attendance: Commissioners Hall, P. Anderson, Backenstow, Gleason and Elliker
- Staff Members Present: Superintendent Osburn
- Public Attendance: Stan and Patti Hart, Denise and Mike Mullin, Consuela, Dale Powers.

C. Approving of April 14th regular meeting summary and the work session summary held on April 21st. Anderson approved the summary, Gleason seconded. Anderson Yes / Backenstow Yes / Gleason Yes / Hall Yes / Elliker Yes

D. Superintendent's report. Jim announced higher than normal water usage from the previous year. He also talked about the car wreck on Otter Crest loop and the City of Newport loaning us the tanker truck and the crew to clean out the silt, thus increasing our water flow by 10%. Dan wrote a letter, on behalf of the board, thanking the City of Newport for the truck and crew. Backenstow made a motion to approve the Superintendent's report. Gleason seconded. Anderson Yes / Backenstow Yes / Gleason Yes / Hall Yes / Elliker Yes

E. Anderson presented the treasurer's report (see written report attached). Errors were made last July on the 19-20 budget reports to the State last July. Income was overstated by \$25,894, therefore more money was budgeted to be spent than we actually had. Brakes were immediately placed on spending, but this was discovered too late in the year to make up. The 20-21 fiscal year budget will be tight. Fortunately, no amended budget is

needed. Anderson thanked Jim for all the hard work on repairing the damage the car wreck on Otter Crest loop caused. Backenstow made a motion to approve the Treasurer's report. Gleason seconded. Anderson Yes / Backenstow Yes / Gleason Yes / Hall Yes. Anderson then mentioned that Columbia Bank requires a second cardholder along with Jim for a VISA account, to pay for minor supplies. Anderson will fill out application. Backenstow made a motion to approve Osburn and Hall to hold the Visa credit cards through Columbia Bank, with a \$500.00 credit limit. Gleason seconded. Anderson Yes / Backenstow Yes / Gleason Yes / Hall Yes / Elliker Yes

There were no announcements or public comments.

The five budget committee members are Joknee DeMott, Grace Gabriel, Mike Mullin, Stan Hart, and Kenny Hunt. Dale Powers is a special advisor. The first budget meeting will be on May 19th at 6 p.m. Elliker appointed the budget committee members. Elliker made a motion to accept the members and the first meeting date. Gleason seconded. Anderson Yes / Backenstow Yes / Gleason Yes / Hall Yes / Elliker Yes

Hall reviewed requirements for funding. Backenstow mentioned the report coming from Jonathan from Cascade and an infrastructure report. Anderson made a request for input re: budget projects.

No other comments were made. Meeting was adjourned at 7:39 pm.